

PRESENTATION GUIDELINES:

Presenter guidelines: Preparing oral and poster presentations for conferences

Congratulations on being selected to present your Research Paper abstract at the 5th International Symposium, CIMEE23. If you have additional questions, please contact Secretariat

GUIDELINES FOR ORAL PRESENTATION

Selected oral presentations during Academic Sessions provide scientists who are attending the meeting a chance to present their abstract orally to a wider audience. Being selected to present an abstract during a session is a great honor as the oral presentation slots are limited and highly competitive.

Oral presentations for CIMEE23 will be in English and should cover the same material as your abstract. We kindly request that authors follow these guidelines:

Structure: Must be selective. Concentrate on the main lines and avoid very technical issues

Scientific presentations contain the key components of a scientific article – Introduction, Methods, Results, Discussion and Recommendations.

Instructions for Oral Presentation: If you have been selected to present your abstract orally you will need time to prepare. Planning and experience will make your oral presentation clear, effective, and rewarding

Practice your presentation before you come to the meeting. Make sure you stay in your allotted time frame (10 minutes for presentation + 05 minutes for discussion) for the presentation. Prepare for any questions that may come from the audience.

To achieve appropriate timing, organize your slides around the points you intend to make, using no more than one slide per minute. Make sure each of your key points is easy to explain with aid of the material on your slides. Do not read directly from the slide during your presentation.

GUIDELINES FOR POSTER PRESENTATION

Poster Presentations are a useful and innovative way of displaying and communicating new approaches, research and other work done in your field. The poster medium affords certain strong advantages in communicating the results of the research:

- Posters can be viewed during at least several hours
- Data and graphics on posters are available as long as an individual wishes
- The viewer can go forwards and backwards through the poster
- The poster allows you to more personally interact with the people who are interested in your research
- A poster attracts audience that is really interested in the work

Poster presentations are organised in poster sessions, and poster sessions belonging thematically to the same overall topic is organised in separate poster areas.

We kindly request that CIMEE23 poster authors follow these guidelines:

Your poster presentation should be in English and cover the same material as your abstract.

The text should be clear and concise with correct spelling

The recommended poster size is A0. Pins will be provided to fix the posters and your poster number will be listed in the program and displayed on the poster board. At least one author must stand by the poster during the poster session and be prepared to answer attendee questions.

Preparing your poster

Generally, posters follow a bullet point style divided into four main sections:

- Introduction or Background
- Methods
- Results
- Discussion, Conclusion and recommendations

To put it simply, a research poster is:

- A way to summarize and visualize your own research or creative work on a single large display
- Your opportunity to capture and convey the main points of your research to your audience.

Evaluation Poster presentations will be evaluated by a panel consisting of experts from all faculties to select the best posters. Moreover, a poster will be considered as being presented only when the poster is presented in front of the evaluation panel.